



January 31, 2019

Dear Vendor:

Below is the vendor application for the 2019 Les Schwab Cruisin' Sherwood Classic & Custom Car Show on **Saturday, June 8th, 2019 from 9am to 4pm**. With as many as 500 specialty automobiles, Cruisin' brings 20,000 families, car enthusiasts, and spectators to Sherwood making it the city's largest event. Convenient access for our vendors is a high priority and requires specific planning.

Vendors are accepted on a first come, first served basis with priority to past participating vendors and Sherwood Chamber of Commerce Members. We try to offer Vendor exclusivity to Vendors by Type.

Submission of a vendor application constitutes agreement to all the below guidelines.

Set up Times:

- **Non Food Vendors** from 3-8pm;
- **Food Vendors WITH Trailers** from 4-5pm; **Food Vendors WITHOUT Trailers** from 5-7p
 - **PLEASE NOTE: ALL FOOD VENDORS MUST CHECK IN AT THE OLD ALBERTSON'S PARKING LOT (16030 SW Tualatin-Sherwood Road) WITH A CRUISIN' VOLUNTEER. VENDORS WILL THEN BE CALLED TO SET UP ONE AT A TIME IN THE US BANK PARKING LOT**
- **Vendors MUST set up Friday, June 7th and be ready for business at 8am on Saturday, June 8th. ONLY HAND CARRIED ITEMS ALLOWED SATURDAY MORNING**

If Approved:

- You will receive a parking permit and confirmation letter with directions into Historic Old Town Sherwood and instructions for access and parking.
- Equipment/supplies, such as **tables, tents, power cords, change**, etc. are not provided and are your responsibility to bring
- Washington County Health Department **will** check the food booths. All fees, applications, and licenses must be paid for in advance and displayed prior to opening. Food booths are required to show food handlers license and a 1-day festival permit. Any questions regarding permits can be directed to Washington County at 503-846-8722. Food Vendors may serve their own non-alcoholic beverages in compliance with the exclusivity requirements.
- Electricity is limited. If needed, you **must** note that on your application.
- Vendors **must** fit within the space allowed. This includes all pull out components, hitches, awnings, and signage, propane tanks, etc. to be determined at the discretion of the Vendor Committee. Failure to do so may result in forfeiting your space or being required to pay for multiple booths.

If you have questions or would like further information, please contact Vendor Coordinator Roxanne at tuprox@yahoo.com or 503-625-2131.

Please Note: this application is not complete unless both page 2 & 3 are submitted together.





**CRUISIN' SHERWOOD CAR SHOW
2019 Vendor/Activity Booth Application**

Please complete and return the below registration form and payment no later than **April 26th, 2019 (if mailed, postmark must be no later than April 26, 2019)**. Confirmed participants will be listed on cruisinsherwood.com under the Vendor tab and receive confirmation email by **May 11th, 2019**.

Applicant (All fields required)

Business/ Organizational Name or Vendor Title: _____
Address: _____ City: _____ Zip: _____
Contact Name: _____ Phone: _____
Contact E-mail: _____
Emergency Contact Name: _____
Emergency Contact Cell: _____

Vendor Type (Please Check)

Food Vendors:

- \$225 (12 x 12' Booth)
- \$350 (12 x 18' Booth)

Will you be cooking on site?

Yes No

Non- Food Vendors:

- \$100 per booth (10 x 10' Booth)

Will you need Electricity (Limited Availability)?

Yes (Vendors are responsible for their own electrical cords) No

List all products or activities (Please Specify and use back if required):

****Please include photo of products or activities****

****Food Vendors are required to send in a copy of their menu with application ****

****Food and Activity Vendors are required to send in a copy of their current insurance listing Sherwood Chamber, City of Sherwood and US Bank as additional insureds. ****

Payment Options (Please Check)

Sending Check with Application

Please mail check payable to: Sherwood Chamber of Commerce c/o Cruisin' Vendor Application
PO Box 805 Sherwood, OR 97140

Paid online through Chamber website Must mail completed application to Chamber's address
To Pay online: <http://bit.ly/2RxY9RF> **Or visit cruisinsherwood.com**

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Cruisin' Sherwood 2019 Vendor Agreement

The Cruisin' Sherwood Classic and Custom Car Show is a Sherwood Chamber of Commerce Event. The City of Sherwood donates to the festival but is not a co-sponsor or a partner to the Sherwood Chamber of Commerce.

Defense, indemnity and hold harmless agreement: I agree and bind my organization to defend and hold harmless the Sherwood Chamber of Commerce, the City of Sherwood, their officers, agents, servants, volunteers, and employees from all claims for damage or injury arising out of our activities in connection with this event. I understand that this agreement to indemnify is for any and all liability of the Sherwood Chamber of Commerce, the City of Sherwood or any third person. This agreement applies only from derivative liability arising from my activities of my organization in connection with this event. If litigation arises from this agreement, the prevailing party at trial, and any decided appeal, shall be entitled to its reasonable attorney fees and costs incurred in the litigation.

NO PARTNERSHIP: The Sherwood Chamber of Commerce and the City of Sherwood do not in any way or for any purposes, become a partner of Permittee in the conduct of its game booths, recreational activities, business or otherwise. Permittee expressly covenants that it will never assert, claim, or hold itself out as an agent or employee of either Sherwood Chamber of Commerce or the City of Sherwood. Fees paid are non-refundable: the Sherwood Chamber of Commerce and City of Sherwood and any and all their agents are not responsible for inclement weather and other factors affecting vendor sales or profitability. I have read this agreement carefully and know and understand its terms. I agree to supervise all employees of my organization in the conduct of this event to the best of my abilities and to extend feasible and, specifically, to supervise compliance of the event participants with the permit requirements and other regulation applicable to the use of City of Sherwood.

I/We have read and understand the Cruisin' Sherwood Car Show Guidelines and agree to abide by them.

Authorized Signature _____

Date _____

Send Agreement (all pages) to:

Sherwood Chamber of Commerce
c/o Cruisin' Vendor Application
PO Box 805
Sherwood, OR 97140

For more information on Cruisin' Sherwood visit www.cruisinsherwood.com, email: chamber@sherwoodchamber.org.

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